



MAHARSHI DAYANAND UNIVERSITY, ROHTAK
(A State University established under Haryana Act No. XXV of 1975)
'A+' Grade University Accredited by NAAC
DEPARTMENT OF JOURNALISM AND MASS COMMUNICATION

Proceedings of the meeting of Departmental Committee held on 05.01.2021 at 11:00 a.m.

A meeting of Departmental Committee of Journalism and Mass Communication was held today i.e. 05.01.2021 at 11:00 a.m. in the office of HoD (JMC). Head of the Dept. Prof. Harish Kumar chaired the meeting.

The Departmental Committee discussed various issues related to Online Teachings and other related issues.

The Committee decided as under:

1. The Online Teaching Slots of new admitted students of M. A.- 1st semester was finalized (Annexure 'A').
2. Similarly, the Online Teaching Slot of M. Phil programme (II Semester) and Ph. D Course Work (I Semester) was finalized. Head Prof. Harish Kumar to take the coursework/ M. Phil- II semester programme.
3. Dy. Director (DLC)/ Dept. DLC coordinator Sh. Naveen Kumar to demonstrate Online Teaching procedure once more to faculty members who needs such guidance.
4. All faculty members to maintain attendance record of online classes, *and class record as well.*
5. All faculty members to provide their official e- mail ID, alongwith e- mail ID being used by them to Department office.
6. HoD advised all faculty members to send their leave applications through e- mail to HoD, or physically submit it in office.
7. Further, it was decided that meeting of Parents'- Teachers' Meet (PTM) be held online in the last week of January/ First Week of February.
8. The Mentor- Mentee component was finalized with distribution of students to each faculty member (Annexure 'B').
9. It was decided that Mentor- Mentee Meeting be held in Jan./ Feb.' 2021.

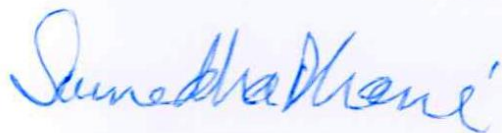
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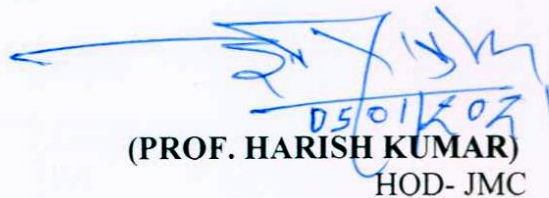
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10. Career Counselling & Guidance programme(s) be held during the current semester for capacity building & skill development of students.

Meeting ended with a Vote of thanks to the Chair.



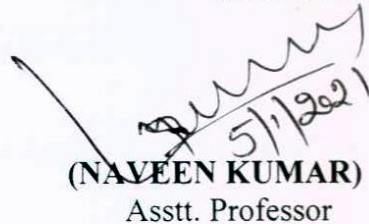
(SUMEDHA DHANI)
Asstt. Professor



(PROF. HARISH KUMAR)
HOD- JMC



(SUNIT MUKHERJEE)
Asstt. Professor



(NAVEEN KUMAR)
Asstt. Professor

MA (JMC)- 1st Semester**(Time Table)
Online Classes**

Sr. No.	Time	Teacher	Paper
1.	9.15- 10 a.m. (Mon.- Tues.)	Sh. Sunit Mukherjee	Language Skills & Writing for Media (P-02)
2.	10.15- 11 a.m.	Sh. Sunit Mukherjee	Language Skills & Writing for Media (P-02) & Computer Application in Communication (P- 04)
3.	11.15- 12 noon	Sh. Naveen Kumar	Development of Media (P- 03)
4.	12.15- 01 p.m.	Ms. Sumedha Dhani	Introduction to Communication & Journalism (P- 01) & General Awareness (P- 05 (i))

Sumedha Dhani
(SUMEDHA DHANI)
Asstt. Professor

Sunit Mukherjee
(SUNIT MUKHERJEE)
Asstt. Professor

Harish Kumar
25/01/2021
(PROF. HARISH KUMAR)
HOD-JMC

Naveen Kumar
5/1/2021
(NAVEEN KUMAR)
Asstt. Professor